MINUTES OF MEETING
SAND & SILICA
COMMUNITY DEVELOPMENT DISTRICT

The Organizational meeting of the Board of Supervisors of the Sand & Silica Community Development District was held Thursday, April 16, 2026 at 2:00 p.m. at the Holiday Inn Express & Suites Orlando South, 4050 Hotel Drive, Davenport, Florida.

Present and constituting a quorum were:

Jesse Anderson	Chairperson
Mary Burns	Appointed as Vice Chairperson
Sean Kirk	Assistant Secretary
Bernard Sullivan	Assistant Secretary

Also present were:

George Flint	District Manager
Ryan Dugan *by phone*	District Counsel

FIRST ORDER OF BUSINESS **Introduction**

A. Roll Call

Mr. Flint called the meeting to order and called the roll. Three Board members were present constituting a quorum.

B. Public Comment Period

Mr. Flint stated no members of the public were present other than Board and staff.

C. Oath of Office

Mr. Flint administered the oath of office to the Board members. He discussed the Sunshine law, public records law, ethics, and filing an annual financial disclosure form (Form-1) statement of financial interest filed with the commission on ethics. He noted that there is a requirement of four hours of ethics training per year.

SECOND ORDER OF BUSNESS **Organizational Matters**

A. Confirmation of Notice of Meeting

B. Information on Community Development Districts and Public Official Responsibilities and Florida Statutes Chapter 190

Mr. Flint noted there is a confirmation of the notice of meeting in the agenda with general information on CDDs. The landowner election was held prior to the organizational meeting. There was a desire to defer the organizational meeting. The landowner meeting was held on December 18, 2025. Mr. Flint stated that the Board will sit as the canvassing Board for certifying the results of the landowner meeting.

C. Consideration of Resolution 2026-01 Canvassing and Certifying the Results of the Landowners' Election

Mr. Flint stated Eric Baker received 200 votes, Jessa Anderson received 200 votes, Sean Kirk received 199 votes, Jay Robbins received 199 votes and Bernie Sullivan received 199 votes. Eric and Jessa have four-year terms and the other three will serve two-year terms.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Resolution 2026-01 Canvassing and Certifying the Results of the Landowner's Election, was approved.

1. Declaring Vacancy in Seat #1 and Appointment of Individual to Fulfill the Vacancy with a Term Ending November 2029

Mr. Flint stated Eric Baker in seat #1 is not going to accept election to that seat and has not been sworn in. He asked for a motion to declare seat #1 vacant.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Declaring Vacancy in Seat #1, was approved.

Mr. Flint asked for any nominations to fill the vacant seat. Ms. Anderson nominated Mary Burns.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Appointment of Mary Burns to Fulfill the Vacancy in Seat #1 with a Term Ending November 2029, was approved.

Mr. Flint administered the oath of office to Mary Burns.

D. Election of Officers

1. Resolution 2026-02 Electing Officers

Mr. Flint stated the Board can take each seat individually or elect a slate of officers. Ms. Anderson nominated herself as Chairperson, Mary Burns as Vice Chair, Sean Kirk and Bernie

Sullivan as Assistant Secretaries, George Flint as Secretary, Jill Burns as Treasurer, and Katie Costa and Darrin Mossing, Sr. as Assistant Treasurers.

On MOTION by Ms. Anderson, seconded by Ms. Burns with all in favor, Resolution 2026-02 Electing Officers as slated above, was approved.

E. Acceptance of Minutes of the December 18, 2025 Landowners' Meeting

Mr. Flint asked for acceptance of the minutes from the Landowner's meeting from December 18, 2025.

On MOTION by Ms. Anderson, seconded by Ms. Burns, with all in favor, the Minutes from the December 18, 2025 Landowner's Meeting, were accepted.

THIRD ORDER OF BUSINESS Consent Agenda

- **A. Consideration of Agreement for District Management Services**
  - **1. Consideration of Resolution 2026-03 Appointing District Manager**
- **B. Consideration of Agreement for District Counsel Services**
  - **1. Consideration of Resolution 2026-04 Appointing District Counsel**
- **C. Consideration of Resolution 2026-05 Selection of Registered Agent and Office**
- **D. Consideration of Resolution 2026-06 Appointing Interim District Engineer**
- **E. Consideration of Interim District Engineering Agreement**
- **F. Request Authorization to Issue RFQ for Engineering Services**
- **G. Consideration of Resolution 2026-07 Designating a Qualified Public Depository (Truist)**
- **H. Consideration of Resolution 2026-08 Authorization of Bank Account Signatories**
- **I. Consideration of Resolution 2026-09 Relating to Defense of Board Members**
- **J. Consideration of Resolution 2026-10 Ratifying District Counsel's Actions in Recording in the Property Records of Polk County, Florida the "Notice of Establishment" in accordance with Chapter 190.0485, Florida Statutes**
  - **1. Notice of Establishment**
- **K. Consideration of Resolution 2026-11 Adopting Investment Guidelines**
- **L. Consideration of Resolution 2026-12 Authorizing Execution of Public Depositor Report**
- **M. Consideration of Resolution 2026-13 Designating a Policy for Public Comment**
- **N. Consideration of Resolution 2026-14 Adopting a Travel and Reimbursement Policy**
- **O. Consideration of Resolution 2026-15 Adopting Prompt Payment Policy**
- **P. Consideration of Resolution 2026-16 Adopting a Records Retention Policy**
- **Q. Consideration of Compensation to Board Members**
- **R. Consideration of Resolution 2026-17 Designating the Primary Administrative Office and Principal Headquarters of the District and Selecting District Records Office**
- **S. Consideration of Website Services Agreement**

T. Authorization to Prepare Public Facilities Report in Accordance with Chapter 189.08 Florida Statutes to Coincide with Special District Filing Date of August 1st for Polk County

U. Consideration of Resolution 2026-18 Authorizing Chairperson and Vice Chairperson to Execute Plats, Permits and Conveyances

V. Consideration of Resolution 2026-19 Authorizing the Use of Electronic Documents and Signatures

W. Consideration of Fiscal Year 2025-2026 Budget Funding Agreement

Mr. Flint stated a number of items are included and can be adopted in one motion. He asked if any items need to be pulled for discussion, otherwise he would be seeking a motion to approve the consent agenda.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Consent Agenda Items A-W, were approved.

FOURTH ORDER OF BUSINESS New Business

A. Consideration of Resolution 2026-20 Designation of Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2026

Mr. Flint recommended setting the regular monthly meeting date on the third Thursday of the month at 2:00 p.m. in this location through September 30th. The Board decided on 2:30 p.m.

> On MOTION by Ms. Burns, seconded by Ms. Anderson, with all in favor, Resolution 2026-20 Designation of Regular Monthly Meeting Date – Third Thursday at 2:30 p.m. at this Location for Fiscal Year 2026, was approved.

B. Designation of Date of Public Hearing to Adopt Rules of Procedure in accordance with Section 120.54, Florida Statutes

1. Consideration of Resolution 2026-21 Setting the Public Hearing to Consider the Proposed Rules of the District

Mr. Flint recommended setting the public hearing to adopt the Rules of Procedure for July 16, 2026 at 2:30 p.m.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Resolution 2026-21 Setting the Public Hearing to Consider the Proposed Rules of the District on July 16, 2026 at 2:30 p.m., was approved.

C. Designation of Date of Public Hearing on the Budgets for Fiscal Years 2026 and 2027

1. Consideration of Resolution 2026-22 Setting the Public Hearing and Approving the Proposed Budgets for Fiscal Year 2026

Mr. Flint noted the proposed budget is attached as Exhibit A. He recommended setting the public hearing on July 16, 2026 meeting at 2:30 p.m.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Resolution 2026-22 Setting a Public Hearing for July 16, 2026 at 2:30 p.m. and Approving the Proposed Budgets for Fiscal Year 2026, was approved.

2. **Consideration of Resolution 2026-23 Setting the Public Hearing and Approving the Proposed Budget for Fiscal Year 2027**

Mr. Flint stated Resolution 2026-23 would set the public hearing and approve the proposed budget for the next fiscal year. He recommended the hearing be set for the for July 16, 2026 at 2:30 p.m.

> On MOTION by Ms. Burns, seconded by Mr. Kirk, with all in favor, Resolution 2026-23 Setting the Public Hearing and Approving the Proposed Budget for Fiscal Year 2027 for July 16, 2026 at 2:30 p.m., was approved.

D. Consideration of Resolution 2026-24 Setting Date of Public Hearing Expressing the District's Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non-Ad-Valorem Assessments in accordance with Section 197.3632, Florida Statutes

Mr. Flint stated Resolution 2026-04 sets the public hearing and is related to utilizing the uniform collection method which is using the tax bill to collect the Districts O&M and debt assessments. A public hearing is required under Chapter 197 that requires four consecutive notices one week apart. He suggested doing this on July 16th at 2:30 p.m.

> On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Resolution 2026-24 Setting July 16, 2026 at 2:30 p.m. for the Public Hearing Expressing the District's Intent to Utilize the Uniform Method of Levying, Collecting and Enforcing Non-Ad Valorem Assessments in Accordance with Section 197.3632, Florida Statutes, was approved.

FIFTH ORDER OF BUSINESS **Capital Improvements**

A. Appointment of Financing Team

1. **Bond Counsel**

Mr. Flint stated this agreement is with Greenberg Traurig. Their engagement letter is in the agenda. They are paid out of the proceeds of the bond issue so there is no payment unless bonds are issued.

On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, the Engagement of Bond Counsel with Greenberg Traurig, was approved.

2. Underwriter

Mr. Flint stated this agreement is with FMS Bonds and also the disclosures they are required to make under the MSRB rules.

On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, the Agreement with FMS as the Underwriter, was approved.

3. Assessment Administrator

Mr. Flint stated these services are covered under the District Management Agreement so there is no further action was required.

4. Trustee

Mr. Flint stated US Bank has provided a proposal for trustee services.

On MOTION by Ms. Burns, seconded by Mr. Kirk, with all in favor, the proposal from US Bank for Trustee services, was approved.

B. Approval of Financing Team Agreement

Mr. Flint stated most of the professionals get paid out of the cost of issuance for the bonds. Some require payment during the course of the financing and the District gets reimbursed for the payments once the bonds are issued. In the event they are providing services and bonds are not issued; the District needs a way to pay those professionals so there is the Bond Financing Team Funding Agreement.

On MOTION by Ms. Burns, seconded by Mr. Kirk, with all in favor, the Bond Financing Team Funding Agreement, was approved.

C. Consideration of Acquisition Agreement between the District and Pulte Home Company, LLC

Mr. Dugan suggested pushing this off until July when they have the Engineer's Report.

SIXTH ORDER OF BUSINESS Other Business

A. Staff Reports

i. Attorney

Mr. Dugan had nothing to report.

ii. Manager

There being no comments, the next item followed.

B. Supervisor's Requests

C. Approval of Funding Request No. 1

Mr. Flint stated this allows them to open the bank account, fund the liability insurance, have the ADA compliant website created, and provides allowance for legal advertising for all the public hearings for $21,750.

On MOTION by Ms. Anderson, seconded by Mr. Kirk, with all in favor, Funding Request No. 1, was approved.

SEVENTH ORDER OF BUSINESS Adjournment

On MOTION by Ms. Burns, seconded by Mr. Kirk, with all in favor, the meeting was adjourned.

DocuSigned by:
George Flint
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Secretary/Assistant Secretary

Signed by:
Jessa Anderson
D2F967007B384D2...

Chairman/Vice Chairman